

General Statement of Policy

It is the policy of NOTE STONEHOUSE Ltd to comply with the terms of the Health and Safety at Work etc. Act 1974 and all subsequent legislation and regulations and to provide and maintain a healthy and safe working environment.

The primary objective of NOTE STONEHOUSE Ltd is to minimise the number of instances of occupational accidents and illnesses and ultimately to achieve an accident-free workplace.

All employees will be provided with such equipment, information, training and supervision as is necessary to implement the policy and achieve the stated objective.

NOTE STONEHOUSE Ltd recognises and accepts its duty to protect the health and safety of all visitors to the Company, including contractors and temporary workers, as well as any members of the public who might be affected by our operations.

Whilst the management of NOTE STONEHOUSE Ltd will do all that is within its powers to ensure the health and safety of its employees, it is recognised that health and safety at work is the responsibility of each and every individual associated with the Company.

It is the duty of each employee to take reasonable care of their own and other people's welfare and to report any situation which may pose a threat to the well-being of any other person.

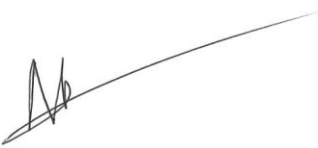
The management of NOTE STONEHOUSE Ltd will provide every employee with the training necessary to carry out their tasks safely. However, if an employee is unsure how to perform a certain task or feels it would be dangerous to perform a specific job then it is the employee's duty to report this to their departmental head.

An effective health and safety programme requires continuous communication between employees at all levels. It is therefore every employee's responsibility to report immediately any situation which could jeopardise the well-being of themselves or any other person.

All injuries, however small, sustained by employees at work must be reported to an appointed First Aider. Accident records are crucial to the effective monitoring and revision of the policy and must therefore be accurate and comprehensive.

The Health and Safety Policy of NOTE STONEHOUSE Ltd. will be continually monitored and reviewed particularly when changes in the scale, processes and nature of our operations occur.

The policy will be reviewed at least every 12 months but will only be reissued if a change is made.

Signed  Date: 30 June 2022
 Neville Whitham (Managing Director)
 NOTE STONEHOUSE Ltd.

Issue	1	2	3	4	Distribution
Release Date	29/10/2013	8/12/2014	13/03/2018	30/06/2022	1 master 2 admin
Approved	ME	GB	NW	GM	
File: C:\Users\geoff.LAPTOP-TFOUOV57\Documents\mydocs\Note UK\Management System documents\MSD 126 Health & Safety Policy Issue 4.docx					

